Resources

Finance, Assets & I	

i manoc, Assets & Esgai	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
Industrial Catataa	£	£	£	£	£	£	
Industrial Estates Premises	45,755	41,737	30,772	(10,965)	4,783	25,949	9 (£13,666) Insurance premium underspend. £3,057 Business rates overspend due to vacant units.
Supplies & Services	0	0	1,592	1,592	0	(3,184)	Other Professional Fees overspend.
Support Services	99,700	83,063	83,110	47	0	16,543	No Major Variances.
Capital Financing Costs	19,246	16,035	16,040	5	0	3,201	No Major Variances.
Income	(239,020)	(192,575)	(194,027)	(1,452)	0	(43,540)	See Note A below:
	(74,319)	(51,740)	(62,514)	(10,774)	4,783	(1,032))

Note A: £7,657 Insurance premiums and service charge costs not yet recharged to tenants. £3,246 Income not received due to vacant unit at Catfield. (£12,510) Additional rental income at North Walsham and Fakenham.

Surveyors Allotments							
Premises	10,000	10,000	0	(10,000)	0	20,000	Cromer church wall work not being carried
							out this financial year. Capital budget input
							into 24/25.
Support Services	20,750	17,288	17,300	12	0	3,438	No Major Variances.
Income	(100)	(84)	(50)	34	0	(84)	No Major Variances.
	30,650	27,204	17,250	(9,954)	0	23,354	
Parklands							
Premises	0	0	626	626	0	(1,252)	No Major Variances.
Supplies & Services	0	0	210	210	0	(420)	No Major Variances.
	0	0	836	836	0	(1,672)	
Revenue Services							
Employee Costs	928,588	773,526	759,406	(14,120)	125	183,303	Underspend due to delays in recruitment.
Transport Related Expenditure	900	750	1,893	1,143	0	(2,136)	No Major Variances.
Supplies & Services	112,778	76,949	51,425	(25,524)	3,531	86,878	(£12,520) Other Professional Fees.
				, ,			(£8,334) Annual Billing and (£7,110)
							Computer Software
Support Services	669,580	557,799	558,030	231	0	111,319	No Major Variances.
Capital Financing Costs	0	0	110	110	0	(220)	No Major Variances.
Income	(454,130)	0	(111,411)	(111,411)	0	(231,308)	New Burdens Grant Income.
	1,257,716	1,409,024	1,259,453	(149,571)	3,656	147,835	•
Benefits Subsidy							
Supplies & Services	0	0	91,836	91,836	0	(183,672)	£65,845 Contribution to Post Office,
				•		, ,	£26,721 Discretionary Hardship Support
							Grant Payments
Transfer Payments	16.930.262	0	(0)	(0)	0	16.930.262	No Maior Variances.
Income	(16,930,262)	Ö	(159,623)	(159,623)	Ō		See Note A below:
	0	0	(67,788)	(67,788)	0	135,575	

Note A: (£56,160) Household Support Fund Grant, (£98,000) Household Support Fund Allocations, (£18,984) Rent Allowance Support Payment, £13,520 Post Office payout funding.

Non Distributed Costs							
Employee Costs	0	92,149	99,227	7,078	0	(106,305)	Superannuation added years.
	0	92,149	99,227	7,078	0	(106,305)	
Estates							
Employee Costs	287,073	238,803	211,495	(27.308)	0	102,886	See Note A below:
Premises	5,990	5,990	8,852	2,862	120	(5,723)	Insurance premium overspend.
Transport Related Expenditure	5,000	4,166	1,883	(2,283)	0	5,401	Travelling Allowance - General underspend.
Supplies & Services	42,390	30,616	26,354	(4,262)	2,750	20,297	Asset valuation underspend offset by overspends in relation to Engineering Insurance premiums and Co-Star Subscription.
Support Services	(340,453)	(283,605)	(283,720)	(115)	0	(56,618)	No Major Variances.
Income	0	0	(170)	(170)	0	340	No Major Variances.
	0	(4,030)	(35,306)	(31,276)	2,870	66,583	

Note A: Vacant fixed term post, this will not have a full year effect as will be reduction in drawdown from reserves. Permanent staffing overspend as unpaid leave saving input at budget setting not going to be achieved due to pressures within the team.

Admin Buildings						
Premises	450,437	396,316	415,188	18,872	105,284	16,378 See Note A below:
Supplies & Services	29,781	23,287	17,023	(6.264)	1,514	19,023 Health and safety underspend.
Transfer Payments	133,630	0	0	0	0	133,630 No Major Variances.
Support Services	(219,585)	(182,922)	(182,890)	32	0	(36,727) No Major Variances.
Capital Financing Costs	43,174	35,967	35,980	13	0	7,181 No Major Variances.
Income	(372,101)	(147,904)	(142,755)	5,149	0	(234,496) See Note B below:
	65,336	124,744	142,546	17,802	106,797	(95,011)

Note A: Overspends in relation to Repairs & Maintenance, Insurance Premiums and Utilities, the majority of this will offset by tenants when Service Charges are

reconciled at the end of the financial year.

Note B: Rental Income not received in relation to North Walsham - The Cedars due to being vacant. Service charge accruals in relation to last year includes VAT causing minor variance. Partly offset by additional rental income from Flagship Service charges and Insurance Premiums will be reconciled and charged to tenants at the end of the financial year.

Resources

Finance, Assets & Legal

Filialice. Assets & Leuai							
Timanoo, Addoto di Edgal	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Corporate Finance							
Employee Costs	584,228	486,674	369,315	(117,359)	1,290	332,273	Vacant post and 2 x Apprentice posts
Transport Related Expenditure	1.044	871	565	(306)	0	78/	(reduction in funding from reserves). No Maior Variances.
Supplies & Services	100,895	96,155	203,353	107,198	32.123		£90,672 Agency Fees, £19,912 Other
54pp55 & 55. 11555	.00,000	00,100	200,000	,	02,120	(200,000)	Professional Fees.
Support Services	(699,798)	(582,958)	(583,230)	(272)	0	(116,296)	No Major Variances.
Capital Financing Costs	13,631	11,356		4	0		No Major Variances.
Income	0	0	(8,103)	(8,103)	0	16,206	Transparency - New Burdens Grant Income.
	0	12,098	(6,740)	(18,838)	33,413	25,578	-
Insurance & Risk Management							
Employee Costs	39,906	38,381	48,333	9,952	0	(18,379)	(£7,786) Employers Liability .
Premises	274	230	290	60	-	,, -,	No Major Variances.
Transport Related Expenditure	10,555	8,793	9,099	306	0		No Major Variances.
Supplies & Services	101,811	99,684	128,079	28,395			(£27,368) Public Liability.
Support Services	(152,546)	(127,083)	(127,150)	(67)			No Major Variances.
Income	0	0 005	(==/	(22)	0		_No Major Variances.
Internal Audit	U	20,005	58,629	38,624	U	(97,252)	
Supplies & Services	84,000	63,000	29,623	(33,377)	43,556	87 753	(£3,757) Balance of 22/23 accrual as
Supplies & Scivioss	04,000	00,000	20,020	(00,011)	40,000	07,700	invoice was less than expected. Awaiting
							invoice for Q3 23/24.
Support Services	(84,000)	(69,975)	(69,990)	(15)		(13,995)	No Major Variances.
	0	(6,975)	(40,367)	(33,392)	43,556	73,758	
Chalets/Beach Huts							
Premises	29,994	21,646	22,749	1,103	1,872	6,142	(£7,159) Repairs and Maintenance underspend. Overspends in relation to:
							£4.710 Business Rates and £4.014
							Insurance Charges
Supplies & Services	16,200	13,587	9,412	(4,175)			Movement to winter storage not yet paid.
Support Services	113,390	94,469	94,500	31	0		No Major Variances.
Income	(263,770)	(219,721)	(200,585)	19,136			See Note A below:
	(104,186)	(90,019)	(73,924)	16,095	1,872	(46,357)	

Note A: Although we have received (£9,790) additional income in relation to storage, the income is less than budgeted for, this is due to not being able to increase the rent of some tenancies due to different lease terms. We still need to raise the invoices for the final quarter.

Investment Properties						
Premises	167,122	142,987	202,810	59,823	64,650	(95,512) See Note A below:
Supplies & Services	4,719	3,934	2,075	(1,859)	0	4,504 Other Lettings Marketing underspend.
Support Services	148,750	123,919	123,970	51	0	24,729 No Major Variances.
Capital Financing Costs	76,841	64,010	64,020	10	0	12,811 No Major Variances.
Income	(251,633)	(193,924)	(147,862)	46,062	0	(149,832) £29,293 Reduction in other lettings income.
						£15,214 Insurance premiums that we may
						not be able to recover from tenants due to
						prior issues with the building.
	145 799	140 926	245 012	104 086	64 650	(203 300)

Note A: £14,775 Overspend on vinyl, water supply installation, repairing tarmac, making electrics safe and repairing brickwork and rails. £11,565 Repairs and maintenance overspend for installation of new doors, lift repairs, boiler works and Electrical Installation Condition Report at Rocket House. £6,973 Insurance premium overspend. £7,500 Market Street Walkway Path Replacement. £5,205 Water supply installation and repairing Tarmac Paving at Collectors Cabin Cromer, £5,107 Art Deco Chalets repairs, £3,823 Brickwork repairs at Oddfellows Hall Sheringham, £2,212 Other works, £2,010 Making safe electrics at Red Lion street.

Central Costs						
Employee Costs	38,913	32,416	39,817	7,401	0	(8,306) £3,915 National Insurance Apprentice Levy,
						£2.930 Subs to Professional Bodies.
Premises	0	0	42	42	0	(84) No Major Variances.
Transport Related Expenditure	0	0	131	131	0	(261) No Major Variances.
Supplies & Services	15,500	9,610	7,947	(1,663)	0	9,216 No Major Variances.
Support Services	(54,413)	(45,343)	(45,380)	(37)	0	(8,996) No Major Variances.
	0	(3,317)	2,557	5,874	0	(8,431)
Corporate & Democratic Core						
Transport Related Expenditure	100	84	0	(84)	0	184 No Major Variances.
Supplies & Services	415,478	204,624	263,537	58,913	1,418	93,028 See Note A below:
Support Services	1,615,410	1,345,653	1,346,180	527	0	268,703 No Major Variances.
Capital Financing Costs	900,000	0	0	0	0	900,000 No Major Variances.
Income	0	0	(18,264)	(18,264)	0	36,528
	2.930.988	1.550.361	1.591.453	41.092	1.418	1.298.443

Note A: £4,914 Canbendish seats and bench, £3,660 NNDC Display Boards, £64,662 New Anglia LEP and Contributions, £7,159 Local Government Information Unit, Association for Public Service Excellence, District Councils Network and Financial Reporting Council Memberships. Partially offset by (£13,180) Bank Charges (awaiting Period 9 & 10 invoices), (£10,080) Other Professional Fees.

Resources

Finance, Assets & Legal

Timanoo, Associa di Esgai	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Members Services							
Employee Costs	188,583	158,767	160,050	1,283	0	27,250	See Note A below:
Premises	0	0	853	853	0	(1,706)	Youth Council - Turning the Pier blue for mental health awareness to be recovered from reserves
Transport Related Expenditure	17,610	14,671	7,789	(6,882)	0	16,703	Travelling Allowance underspend.
Supplies & Services Support Services	373,000 87,025	309,474 72,514	299,231 72,550	(10,243) 36	1,194 0		P. See Note B below: 2 No Major Variances.
	666,218	555,426	540,473	(14,953)	1,194	140,698	;

Note A: £2,625 Fixed Term costs to be moved to legal. £2,992 National Insurance overspend for Members. (£4,173) Employee cost underspend due to vacant post that has now been filled.

Note B: Underspends in relation to £7,280 Members Basic Allowance and £4,406 Other Professional Fees (Youth Council), however this will be a reduction in drawdown from the reserves.

Legal Services Employee Costs Transport Related Expenditure Supplies & Services Support Services Income	544,864 3,586 73,710 (577,160) (45,000)	453,880 2,990 65,563 (480,775) (37,800) 3,858	334,581 1,268 105,581 (481,140) (54,365) (94,075)	(119,299) (1,722) 40,018 (365) (16,565) (97,933)	254 0 9 0 0	4,040 (71,889) (95,655)	Vacant posts partly funded from reserves. No Major Variances. 537,261 Agency Fees. No Major Variances. Legal Fee Income.
Ad Finance, Assets & Legal	U	3,000	(94,075)	(87,933)	203	192,007	
Employee Costs Transport Related Expenditure Supplies & Services Support Services	91,814 1,213 300 (93,327)	76,486 1,013 250 (77,739)	78,718 964 24 (77,770) 1,936	2,232 (49) (226) (31) 1,926	462 0 0 0 0 462	298 501	Employee costs due to back pay. No Major Variances. No Major Variances. No Major Variances.
Total Finance, Assets & Legal	4,918,202	3,779,724	3,578,658	(201,066)	264,935	1,540,610	- -

Resources

Organisational Resources

	Full Year Budget	YTD Budget	YTD Actual	YTD Variance	Immediate Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Car Parking							
Premises	654,665	593,223	607,141	13,918	68,785	(21,261)	See Note A Below:
Supplies & Services	357,000	272,580	207,797	(64,783)	374,677	(225,474)	Quarter 3 management fee not yet invoiced.
Support Services	187,090	172,512	172,590	78	0	14,500	No Major Variances.
Capital Financing Costs	75,820	63,159	63,160	1	0	12,660	No Major Variances.
Income	(3.032,799)	(2,706,429)	(2,955,681)	(249,252)	0	(77,118)	See Note B Below:
	(1,758,224)	(1,604,955)	(1,904,993)	(300,038)	443,462	(296,693))

Note A: Overspends in relation to: £3,081 Vandalism. £21,364 Electricity, £20,136 Repairs and Maintenance (this includes Flowbird contract), £4,968 Grounds Maintenance. Underspends in relation to (£13,234) Rent/Hire/Purchase of land, this is for the income shares, there is a delay on paying income share for Gold Park due to negotiations of new contract. (£19,736) Business Rates.

Note B: Additional Income in relation to: (£250,908) Charges - Car Parking (£19,223) Charges - Excess Parking, (£42,963) Charges - Season Tickets, (£48,545) EVCP Income, (£3,618) Rents Land, (£22,101) Rents - Other and (£7,500) Income - Other Contributions in relation to Millers Walk. Incomes under budget: £133,067 Charges - Car Park (Cr Cards), one month of income missing due to bank detail error and £13,521 Rents - Other Commercial Premises.

It - Support Services							
Employee Costs	927,631	771,261	676,608	(94,653)	850		Vacant posts.
Transport Related Expenditure	1,000	834	70	(764)	0		No Major Variances.
Supplies & Services	893,520	778,221	759,950	(18,271)	158,693) (21,983) Other Professional Fees.
Support Services		(1,624,503)		(667)	0		No Major Variances.
Capital Financing Costs	127,978	106,608	106,610	2	0		No Major Variances.
Income	0	0	(4,067)	(4,067)	0		Sale of equipment.
	0	32,421	(85,998)	(118,419)	159,543	(73,545))
Poppyfields	_	_					
Employee Costs	0	0	435	435	87		No Major Variances.
Premises	3,114	2,398	1,598	(800)	621		No Major Variances.
Supplies & Services	19,700	13,784	12,530	(1,254)	0		No Major Variances.
Support Services	22,770	18,971	18,980	9	0	.,	No Major Variances.
Income	0	0	150	150	0		No Major Variances.
	45,584	35,153	33,693	(1,460)	708	11,183	}
Property Services				(==)			
Employee Costs	614,974	508,293	508,243	(50)	5,520	101,211	Employee costs higher than budget, but offset by training underspend.
Premises	0	0	4,936	4,936	2,155	(7,091)	£4,329 Unplanned Repairs and Maintenance.
Transport Related Expenditure	29,431	23,834	24,347	513	0	5,084	(£2,544) Diesel, (£3,340) Travelling Allowance. £4,520 Car Leasing payment to
							be funded from Asset Management Reserve.
Supplies & Services	25.085	21,771	32.182	10.411	24.847	(31 943)	£10.394 Computer software upgrade.
Support Services	(712.795)	(593.743)	(593.970)	(227)	0		No Maior Variances
Capital Financing Costs	47,755	39,782	39,790	8	0		No Major Variances.
Income	0	0	1,308	1,308	0		Cromer Town Council Contribution not yet
			.,,,,,	.,		(1,000)	received.
	4,450	(63)	16,835	16,898	32,522	(44,906))
Playgrounds							
Premises	29,135	24,272	44,626	20,354	21,522		Repairs and Maintenance.
Supplies & Services	63,500	62,055	81,409	19,354	18,276	(36,185)	Repairs, Maintenance and Equipment.
Support Services	54,070	45,045	45,070	25	0		No Major Variances.
Income	0	0	(7,815)	(7,815)	0	7,815	Contribution towards installation of
							accessible roundabout Cromer Road,
							_Sheringham.
	146,705	131,372	163,291	31,919	39,798	(56,383))
Amenity Lighting				// ===>			
Premises	37,875	29,360	27,851	(1,509)	8,172	1,852	£9,039 Electricity (£10,736) Repairs and
0 10 :	00.000	04.070	05.000	00	•	4.000	maintenance.
Support Services	29,980	24,978	25,000	22	0		No Major Variances.
	67.855	54,338	52,851	(1,487)	8,172	6,832	2
Community Centres	10.500	0.400	0.000	(4.000)	454	0.500	(04.000) D : 1 :1 : ("
Premises	10,520	8,132	6,830	(1,302)	151	3,539	9 (£4,032) Repairs and maintenance, offset
Cumment Comissos	10 110	15 115	15 100	-	^	2 000	by overspend in Insurance Premiums.
Support Services	18,140	15,115	15,120	(1,297)	0 151		<u>)</u> No Major Variances.
	28,660	23,247	21,950	(1,297)	151	6,559	1

Tic'S						
Employee Costs	75,138	62,594	70,981	8,387	0	4,157 Employee costs - holiday cover.
Premises	16,604	15.265	28.473	13,208	7.712	(19,581) £2,749 Heating repairs instructed by
Tremises	10,004	10,200	20,470	10,200	7,712	Property Services. £5,692 Electricity. Other
						minor variances.
Transport Related Expenditure	85	71	0	(71)	0	85 No Major Variances.
Supplies & Services	18,370	17,539	16,882	(657)	6,270	(4,782) £2,377 Stock Purchases higher than
	,	,	,	()	-,	budgeted. offset by other minor variances.
Support Services	54,820	45,681	45,700	19	0	9,120 No Major Variances.
• •						•
Capital Financing Costs	6,040	5,032	5,040	8	0	1,000 No Major Variances.
Income	(30,170)	(30,144)	(32,040)	(1,896)	0	1,870 Income from sales.
	140,887	116,038	135,035	18,997	13,982	(8,130)
Cromer Pier						
Premises	209,667	189,788	127,918	(61,870)	6,567	75,182 (£31,100) Insurance premium due to only
						insuring half of the pier (£29,772) Repairs
						and Maintenance.
Supplies & Services	4,000	3,333	0	(3,333)	0	4,000 Other professional fees.
Support Services	106,990	89,129	89,150	21	0	17,840 No Major Variances.
Capital Financing Costs	20,737	17,275	17,280	5 (05.477)	0 507	3,457 No Major Variances.
Public Conveniences	341,394	299,525	234,348	(65,177)	6,567	100,479
Premises	700,772	590.129	678.398	88.269	104,632	(82,258) See Note A Below:
Transport Related Expenditure	0	0 0	91	91	104,032	(91) No Major Variances.
Supplies & Services	38,250	31,787	17,061	(14,726)	2,212	18,976 Underspend in relation to Legionella
Supplies & Scivices	30,230	31,707	17,001	(14,720)	2,212	Surveys.
Transfer Payments	14.175	0	0	0	0	14.175 No Major Variances.
Support Services	214,450	178,643	178,710	67	0	35,740 No Major Variances.
Capital Financing Costs	82.028	68.330	68.330	0	Ō	13,698 No Major Variances.
Income	0	0	(7,707)	(7,707)	0	7,707 Insurance claim reimbursement.
	1,049,675	868,889	934,884	65,995	106,845	7,947
Note A: £8,090 Vandalism £14,485 R	ent/Hire of toilet	at Weybourn	e car park £3	5,418 Electricity	£7,423 Premises In	nsurance £32,378 SERCO Contract Cleaning (£7,951)
Business Rates (£2,554) Water rates.						
IT Business Support						
Employee Costs	138.675	114.456	117,058	2.602	0	21.617 No Major Variances.
Vehicles, Equip & Machinery	0	0	0 117	0	47	(47) No Major Variances.
Supplies & Services	0	0	18	18	0	(18) No Major Variances.
Support Services	398.690	332.126	332,270	144	0	66,420 No Major Variances.
Support Scrittess	537,365	446,582	449,346	2,764	47	87,971
Reprographics						
Employee Costs	46,853	39,032	40,629	1,597	0	6,224 No Major Variances.
Transport Related Expenditure	250	210	0	(210)	0	250 No Major Variances.
Supplies & Services	35,290	27,555	21,747	(5,808)	0	13,543 Awaiting Q3 invoice for equipment operating
						lease rental.
Support Services	(78,393)	(65,297)	(65,320)	(23)	0	(13,073) No Major Variances.
Income	(4,000)	(3,333)	(3,117)	216	0	(883) No Major Variances.
	0	(1,833)	(6,061)	(4,228)	0	6,061
Customer Services - Corporate						
Employee Costs	951,854	792,239	742,001	(50,238)	0	209,853 Vacant posts.
Transport Related Expenditure	2,300	1,917	3,082	1,165	0	(782) No Major Variances.
Supplies & Services	74,867	54,971	15,870	(39,101)	17,170	41,828 See Note A Below:
Support Services	(1,065,827)	(887,837)	(888,108)	(271)	0	(177,719) No Major Variances.
Capital Financing Costs	54,056	45,030	45.030	0	0	9,026 No Major Variances.
Income	(17,250)	(17,050)	(25,384)	(8,334)	0	8,134 Service charge income.
Note A. (COO EEE) Equipment number	0	(10,730)	(107,509)	(96,779)	17,170	90,340 ce)(£3,260) Postage costs. Other minor variances.
Note A: (£20,555) Equipment purchas	ses (£4,600) Su	DSCRIPTIONS (£	3,34 i) Equipi	nent lease rent	ai (awailing Q3 invoi	ce)(£3,260) Postage costs. Other minor variances.
Ad Organisational Resources						
Employee Costs	83,500	69,555	88,615	19,060	0	(5,115) Budget virement to Property Services for
. ,	,	,	,	-,	-	sickness cover and exisiting officer
						leaver/sick pav.
Transport Related Expenditure	1,194	997	541	(456)	0	653 No Major Variances.
Supplies & Services	100	84	17,600	17,516	30,400	(47,900) Agency staff.
Support Services	(89,244)	(74,344)	(74,350)	(6)	0	(14,894) No Major Variances.
	(4,450)	(3,708)	32,406	36,114	30,400	(67,256)
Total Organisational Resources	599,901	386,276	(29,922)	(416,198)	859,365	(229,542)
Total Posources	5 510 102	4 166 000	3 5/19 726	(617.264)	1 124 200	1 311 068
Total Resources	5,518,103	4,166,000	3,548,736	(617,264)	1,124,300	1,311,068